2013 RELEASE STATEMENT

The School District of Menomonee Falls, Ruth Ann Kiley-Wiedmeyer, School Nutrition Director today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the central office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals, or free milk if a split-session student does not have access to the school lunch or breakfast service.

FAMILY SIZE INCOME SCALE
For Determining Eligibility for Free and Reduced Price Meals or Milk

	ANNUAL INCOME LEVEL				MONTHLY INCOME LEVEL			
	Free	**Reduced Price**			**Free**	**Reduced Price**		
Family (Household) Size	*Must be at or below figure listed*	*Must be at or between figures listed*			*Must be at or below figure listed*	*Must be at or between figures listed*		
1	$14,521	$ 14,521.01	and	$20,665	$ 1,211	$ 1,211.01	and	$1,723
2	19,669	19,669.01	and	27,991	1,640	1,640.01	and	2,333
3	24,817	24,817.01	and	35,317	2,069	2,069.01	and	2,944
4	29,965	29,965.01	and	42,643	2,498	2,498.01	and	3,554
5	35,113	35,113.01	and	49,969	2,927	2,927.01	and	4,165
6	40,261	40,261.01	and	57,295	3,356	3,356.01	and	4,775
7	45,409	45,409.01	and	64,621	3,785	3,785.01	and	5,386
8	50,557	50,557.01	and	71,947	4,214	4,214.01	and	5,996
For each additional household member, add	+ 5,148	+ 5,148	and	+7,326	+ 429	+ 429	and	+ 611

Application forms are being sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, FDPIR, or Wisconsin Works (W-2) cash benefits, list the household member and the FoodShare, FDPIR or W-2 case number, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members and the adult signing the application form must also list the last four digits of his or her Social Security Number or write “none” if they do not have a Social Security Number. Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal and free milk policy, Ruth Ann Kiley-Wiedmeyer,Director of School Nutrition Department of Menomonee Falls School District will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: Christiane Standlee, Director of Human Resources Department of the Menomonee Falls School District, 262-250-2633.

If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time.

Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children.

The information provided by the household on the application is confidential. Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is need for other purposes such as waiver of text book fees.

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